

SHOUT Constitution

Preamble

We, the Social Handprints Overcoming Unjust Treatment Organization, abbreviated as SHOUT, set forth this Constitution in the name of creating a diverse, inclusive, and equitable school environment, ensuring the establishment and upkeep of culturally-responsive safe spaces, and promoting an overall accepting and friendly environment.

Article I-Name

The Name of this organization shall be **SHOUT**

Article II-Purpose

The purpose of this organization shall be as follows:

- **Section 1:** To foster student involvement in extracurricular activities.
- **Section 2:** To create a culturally-responsive safe space where students are seen, valued, cared for, and respected as their full selves.
- **Section 3:** To support, teach, and develop student leaders.
- **Section 4:** To promote a harmonious relationship between students, faculty, and the school administration.
- **Section 5:** To promote the best interests of the school, administration, students, and faculty.
- **Section 6:** To promote and embody the message of #HandprintsHealFootprints.

Article III-Membership and Structure

The organization comprises multiple chapters, which are operated by members of the school to which each chapter belongs. The membership of this organization shall consist of one adult advisor, two committee co-chairs, one chair per subcommittee, and a

congregation of student members. The members of the main body are permitted to join subcommittees.

Article IV-Co-chair Responsibilities

The co-chairs of this organization shall be the leaders of the body. They will be the main liaison between the advisor and students in the organization. The co-chairs are also responsible for the scheduling and leading SHOUT meetings. The co-chairs are responsible for appointing subcommittee chairs at the beginning of each school year. Subcommittee chairs are expected to provide regular updates and reports to the co-chairs.

Article V-Subcommittee Responsibilities

Records-The role of the Records subcommittee is for managing all note-taking and record keeping necessary for the chapter. These duties include but are not limited to meeting minutes and agendas. Records will also record and document SHOUTouts during meetings. This committee will be led by the Historian, who is expected to attend a minimum of 2 meetings per month.

Networking & Outreach-This subcommittee is responsible for the recruitment of new chapters and maintaining steady communication with other chapters outside of South Fayette. Any and all outside organizations that wish to collaborate with SHOUT should also make contact with a representative of the Networking and Outreach subcommittee. The leadership of this committee is the Public Relations Director, who should attend a minimum of 2 meetings per month.

Social Media-This subcommittee is responsible for maintaining a social media presence on Instagram and Twitter. The subcommittee members are also responsible for keeping all

posted information appropriate and factual. This committee is led by the Social Media Chair, who is responsible for attending the monthly minimum of 2 meetings per month.

Media Production-The Media Production committee is responsible for producing the promotional material that is displayed by the Networking and Outreach subcommittee. This information is produced in physical and digital formats. Included but not limited to pamphlets, videos, flyers, posters, and other media. The Media Subcommittee is directed by the Head of Media, who is responsible for attending a minimum of 2 monthly meetings.

Event Coordination-This committee specializes in planning and executing events. These events can be promoted in cooperation with both the Media and Outreach subcommittees. Establishment and production of merchandise will also be undertaken by members of the Event Coordination subcommittee. The leadership of this committee will also be expected to attend the minimum of 2 monthly meetings

Treasury-This subcommittee is responsible for maintaining updated financial records for the chapter. Any and all transactions should be approved by the Treasury. It is also expected that the bank account for SHOUT should be under the Treasury's supervision. The Treasury is led by the treasurer, who also is responsible for attending at least 2 meetings per month.

Article VI-Elections

Two co-chairs will be elected annually. This shall be done via popular vote, where the candidates with the most and second most votes are elected to the position.

Committee chairs will not be elected, but appointed by the co-chairs.

Article VII-Amendments and Ratification

The process for ratifying an amendment shall be as follows: a member of SHOUT shall propose their change to the group, and then all members will vote on the proposed change. If the majority votes in favor of said change, then the amendment shall be ratified. If the majority votes against said change, the amendment shall remain the same.

Special Requirements:

1. Maintain steady communication with administration
2. The #HandprintsHealFootprints framework should be common knowledge to all members of the chapter

***Footprints** are intentional or unintentional acts that cause harm to someone or something.

***Handprints** are intentional acts to offset a footprint.